

CAMBRIDGE PHILOSOPHICAL SOCIETY

Cambridge's oldest scientific society

TRAVEL GRANTS

NOTES TO APPLICANTS

Please:

- print clearly using black ink
- attach a brief statement of the relevance of the proposed travel to your research. The remit of the Philosophical Society is 'to promote research in all branches of science and to encourage the communication of the results of scientific research'. *If there is any doubt whether your field of work qualifies under this rubric, for example if your departmental affiliation is not necessarily scientific (e.g. Geography, Education, Archaeology or the Judge Business School), your statement must demonstrate that your particular research project counts as "science" and you must ensure that your referee reinforces this.*
- ensure that a letter of support is sent to the Society's office by the closing date. In the case of a Graduate Student the letter should come from the Supervisor. Letters of support may be sent electronically to philosoc@hermes.cam.ac.uk direct from the Supervisor's own email.
- submit completed application form, in paper form or electronically
- ensure that your application is submitted **before** you travel
- make full enquiries about the availability of air or rail tickets at low cost, to ensure that the estimated travel expenses given in the application form are the lowest that are possible
- notify the Society's office as soon as the result of any other application for funding is known

Note:

- closing dates for applications are: **1 February, 1 May, 1 July and 1 November**
- the Society is unlikely to be able to meet the full costs of travel
- grants are usually between £50 and £350
- preference will be given to applications where the Fellow will be undertaking research activity, or presenting their work at a conference, rather than simply attending a meeting
- Travel Grants will not normally be considered for fieldwork. The funded trip should be *additional* to the core requirements of the research project: funding to cover the core requirements should have been factored in from the inception. Such funding is the responsibility of the supervisor, funding agency and student, not of an external party like the Society. In the case of any application for travel that might appear to fall under this restriction, *it is essential that both the applicant and the referee provide a clear and explicit justification. In the absence of this information, such applications will be rejected.*
- preference will be given to graduate students and early career post-doctorates

Application forms should be returned to the email address above, or to:
The Executive Secretary, Cambridge Philosophical Society, 17 Mill Lane, Cambridge CB2 1RX

All documents must be received at the Society's office by the closing date

CAMBRIDGE PHILOSOPHICAL SOCIETY

Reference No.
(for Society use)

TRAVEL GRANTS

Name:

Email Address:

Date of election (for Society use):/...../.....
(Applicants must have been Fellows for at least one year)

Daytime Tel. No:

Department: College:

Correspondence sent to: Department College

University or other status: PhD Student/Post Doc/UL/Other (please specify)

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Research Year (if PhD student): 1st / 2nd / 3rd / 4th

Funded by (if PhD student):

Purpose for which grant is required:

Conference:

Title and name of Organising Body:

Will you present a paper? A poster? Neither?

If presenting, has this been invited? Accepted? Submitted?

Is the work to be published Yes/No If so, where?

Other: Please specify:

.....

Previous grants received from Society (include amounts and approximate dates: £
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Travel Destination: **Approximate Dates of Travel:**

Estimated expenses:				
Travel: £	Subsistence: £	Fees: £	Other (please specify): £	Total ALL Travel costs: £

Other grants support (<i>almost certainly essential</i>) has been sought from:				
College £	Department £	Elsewhere? (Please specify) £		
Result known? Yes/No	Result known? Yes/No	Result known? Yes/No	Total other grant support that will be received £	

Total amount of support requested from the Society (<i>note the Society will only fund a partial contribution up to the amount of £350 in any one application</i>)	£
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SIGNATURE:

DATE: